REQUIREMENTS FOR APPLICANTS AND ARTWORK:

- You must be **18 or older** to apply.
- All artwork must be original, that is, **cannot** have been done in a setting which involved any instruction (such as lessons, workshops, or classes). It cannot violate any copyright such as photos from magazines or use any photo without permission from the photographer.
- Three examples of each medium that you are applying for are required in order to qualify for jury (i.e. 3 sculptures, 3 oil paintings, 3 watercolors, etc.). You may apply for up to 3 mediums.
- All work submitted must be **gallery ready** (suitably framed, wired, and prepared as they will be displayed in the gallery, remember no saw tooth hangers and no cardboard backings).

IMPORTANT INFORMATION FOR ALL ARTISTS AFTER THE JURY PROCESS:

- Submitted work must be picked up between 4pm – 5pm (not responsible if work is left until next day)
- Attached to your work you will find the **Judges Score Sheet** that will show whether you have been accepted or declined. If you are declined you will also find any returned checks.
- Upon acceptance, you will sign up for one of the following **docent training days**: **1st Wed. after the jury day, 5:30pm to 8:30pm** or **2nd Sat., 9:00am to 12:00noon**. You **MUST** attend one docent training session or you will not be allowed to work or to show your artwork in the gallery. At the docent training, you will schedule your monthly work day as a docent at NBAL. Docent duties require a total of 12 work days a year, along with other opportunities to serve NBAL.
- **New Displaying Members**: New members will be on probation for two years, based on consistent and continued quality of artwork as well as fulfilling all responsibilities associated with being a displaying member.

**Please read the back for step by step procedures for jury day**
STEP BY STEP PROCEDURES FOR JURY DAY

Bring with you: (See front of this form for any clarification needed.)
1. Three examples of original artwork, in each medium that you are applying for. Must be gallery ready.
2. Checks or cash.
3. Completed Forms (may be picked up at Docents desk in main gallery in FORM binder): Jury Process Application and Membership Form (if not a current member)

When you get to the NBAL Gallery between 9:00am and 11:00am .......Go to the base of the stairs to upper studios:

4. Pick up your Artist Number (just 1) and a Judges Score Sheet (one for each media you are applying for), write your Artist# at the top of each form. Also write your Artist # at the top of your Jury Process Application.
5. Bring everything up stairs.
6. At the top of the stairs you will be given art tags to write your Artist# and medium on, and then place them over any signatures on the artwork so that the judges will only see your number and not your name.
7. Once this is done you may hand your work (with its score sheet) over to a submission team member to carry into judging room. Applicants are not allowed in the judging room.
8. Get in line to turn in paperwork [Jury Process Application and Membership Form (if not a current member)] as well as money into a submission team member in charge of log in.
9. At this time your artwork will be judged by 3 judges who will collaborate to score each media submitted. A total score of 15pts or better will be accepted.

AFTER THE JURY PROCESS

10. Submitted work must be picked up between 4pm – 5pm the Gallery closes at 5:00 (not responsible if work is left until next day)
11. Attached to your work you will find the Judges Score Sheet that will show whether you have been accepted or declined. If you are declined you will also find any returned checks.
12. Judges Score Sheet will look like this:

All works should be of Suitable Subject Matter for a family orientated art gallery/organization.

Scoring Rubric:
1pt Exhibits No Attempts  2pts Exhibits Inconsistent Attempts  3pts Exhibits Consistent Skill  4pts Exhibits Mastery

<table>
<thead>
<tr>
<th>Artist #</th>
<th>Medium</th>
<th>Originality/Uniqueness (1-4)</th>
<th>Quality Consistency of all 3 (1-4)</th>
<th>Composition/Design/Balance (1-4)</th>
<th>Line/Shape/Texture/Space (1-4)</th>
<th>Color/Values/Form (1-4)</th>
<th>Total Score (5-20)</th>
<th>15 – 20 is Accepted</th>
<th>Yes or No</th>
</tr>
</thead>
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